

## **Minutes of the Meeting**

**Subject:** Workshop on POCSO (Protection of Children from Sexual Offences Act)

**Date:** 03/05/2025

**Time:** 13:00-14:00

**Venue:** Green Fields School, Safdarjung Enclave, Delhi

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### **Attendees:**

- Principal – Mrs. Mini Khanna
  - Vice Principal – Mrs. Arti Agarwal
  - Teachers' Representative – Mrs. Vikramjeet Kaur
  - Legal representative– Mr. Samrat
  - School Counsellor – Mrs. Sneha Rattan
  - Convener – Mrs. Manisha Gupta
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**Aim:** To familiarise staff about the objectives and importance of the POCSO Act.

### **Agenda:**

1. Objective and importance of the POCSO workshop
  2. Provision and protection in POCSO Act
  3. Involvement of Teachers
  4. Resource persons and external support
  5. Follow-up and feedback mechanism
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### **Discussion Summary:**

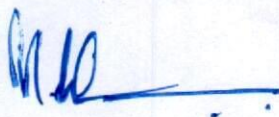
- The workshop was held on 03/05/2025, Mrs. Manisha Gupta provided an overview of the POCSO Act.
- The workshop emphasised on the **importance of educating Staff** about the provisions and protections under the POCSO Act.



- It was conducted for **male and female staff members** to ensure relevant and sensitive delivery of concepts such as **no touch policy and how to recognise sexual abuse.**
- A special emphasis was placed on **recognizing unsafe behaviour, reporting abuse, and ensuring a safe school environment.**
- The Staff were advised to adhere to and implement the guidelines of the POCSO act with due diligence.
- An undertaking was signed by the staff members to abide by the rules and regulation of the POCSO Act.
- The repercussions of not adhering to the rules of the act was also discussed in detail.
- A Follow-up feedback review meeting was planned for the next session.

**Meeting Concluded At: 14:00**

**Minutes Prepared By: Mrs. Sneha Rattan**



**Principal**  
**Green Fields School**  
**A/2, Safdarjung Enclave,**  
**New Delhi - 110029**