



Green Fields School

Mobile Phone Policy

Purpose

In our digital age, mobile phones are integral to our daily lives. However, within the school setting, it's crucial to balance their use to prioritize learning and personal growth.

By adhering to the mobile phone policy, you contribute to a focused and respectful educational environment. Embracing these guidelines and rules will help you develop self-regulation skills and understand the importance of context-appropriate behaviour.

1. General policy

- Only students of class 10th, 11th & 12th are permitted to carry their mobile phones to school which they must handover to their class teachers at the start of the day.
- No other class is allowed to carry mobile phones to school whatever the reason.
- Phones must be switched off or kept on silent mode during school hours.
- Students are prohibited to mobile phones to record, photograph, or share content without the permission of designated teacher.
- Mobile phones are allowed only with permission by a teacher for learning purposes.
- If students need to make an urgent call, they must take permission from a teacher or go to the school office.
- No recording or photographing others without permission.
- The school is not responsible for lost, stolen, or damaged phones.
- Students are solely responsible for their mobile phones.
- Unauthorized use during school hours may result in disciplinary action.
- Staff may use phones for educational or professional communication purposes but should model responsible usage only after school hours.

2. Scope

This policy applies to all **students and staff** of Green Fields School during school hours, school-related activities, and on school premises.

3. Consequences of Violating the Policy.

Disciplinary actions may include:

- **First time:** Warning, phone confiscated for the day and parents will be informed.
- **Second time:** Phone will be retained for 1 week and a meeting will be scheduled with the parents.
- **Third time:** A deduction of 5 marks will be applied to each subject in the unit test or term-end exam.
- **Severe misuse:** Issue of yellow card/ Detention or suspension, written warning in student file/report card, involvement of parents/legal action if necessary.

Let's work together to create a safe space where technology serves as a tool for learning, not a distraction from it.

Be responsible. Be respectful. Stay focused.


Principal
